1.9 SCOPING AND BUILDING

Partnership planning template

USE IT
To provide the basis for a workplan for the partnership

WHEN
Scoping and building, alongside resource mapping

WHO
Partners together

Partnership planning is iterative. It starts with an idea of the partnership's vision, mission and objectives, and the resources needed to achieve them. Then comes a reality check of the resources actually available, a slight change to the ambition, and so on, until ambition and resources match exactly.

1 Starting point
Every idea is still on the table and the resources required are unknown.

2 Iterate
Narrow down what the partnership will do, compare the resources it requires with those available (see resource mapping, tool 1.2), and adjust.

3 End point
A clear set of focused activities, with the resources available to deliver them.

Definitions to start from

Vision
The big, overarching, inspiring way in which the world will be different.

Mission
The fundamental purpose of the partnership: the specific contribution it will make towards the vision. It does not need to achieve the whole vision itself. A good mission statement says why the partnership exists and what it should be doing.

Objectives
The specific goals or desired end state: where the partnership will be at a specific point in future.

Activities
The specific actions, projects or programmes that will achieve the objectives.

Measurement

The specific measures of success of the partnership's activities.

Workplan

For each activity, capture who brings and does what.

Activity	Partner 1: resources, roles, responsibilities	Partner 2: resources, roles, responsibilities	Partner 3: resources, roles, responsibilities	Expected measurable outputs	Contribution to vision and mission

Adapted from Better together (Tool 4). © The Partnering Initiative. More tools at thepartneringinitiative.org/resources/type/tool/