1.12 SCOPING AND BUILDING

Partnering roles and skills questionnaire

USE IT
To assess your own partnering skills, and build a picture of who in the partnership is best placed for which role

WHEN
Scoping and building, and whenever roles change

WHO
Individuals, then partners as a group

Use this questionnaire to assess your own partnering skills: to build confidence in your strengths and plan how to address any weaknesses. Partners can also use it as a group to map the competencies within the partnership, decide who is best equipped for which tasks and roles, and recognise when skills need to be brought in from outside.

1 Low 5 High

Key roles in partnerships

	1	2	3	4	5
Championing the partnership or project	☐	☐	☐	☐	☐
Raising awareness	☐	☐	☐	☐	☐
Coordination and administration	☐	☐	☐	☐	☐
Relationship management	☐	☐	☐	☐	☐
Mobilising resources	☐	☐	☐	☐	☐
Project or programme planning	☐	☐	☐	☐	☐
Project or programme management	☐	☐	☐	☐	☐
Communication	☐	☐	☐	☐	☐
Monitoring	☐	☐	☐	☐	☐
Other (specify)	☐	☐	☐	☐	☐

Key partnering skills

	1	2	3	4	5
Negotiation	☐	☐	☐	☐	☐
Mediation	☐	☐	☐	☐	☐
Facilitation	☐	☐	☐	☐	☐
Synthesising information	☐	☐	☐	☐	☐
Coaching and capacity building	☐	☐	☐	☐	☐

Key partnering skills

	1	2	3	4	5
Institutional engagement	☐	☐	☐	☐	☐
Strengthening institutions	☐	☐	☐	☐	☐
Evaluating and reviewing	☐	☐	☐	☐	☐
Other (specify)	☐	☐	☐	☐	☐

Strategy for improvement

Role or skill	How I will strengthen it, or who could bring it in

Skills can be developed and roles can change over the life of a partnership. The more people develop their professional capacities and take on new tasks, the more engaged and valued they will feel. Partnerships often work well precisely because they give people new opportunities to step outside their day-to-day way of working.

Adapted from The Partnering Toolbook (Tool 4). © The Partnering Initiative. More tools at thepartneringinitiative.org/resources/type/tool/